

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

DOCUMENTS AND PROCEEDINGS OF THE GENERAL FACULTY

SUMMARY MINUTES OF THE FACULTY SENATE MEETING of September 8, 2011

The regular monthly meeting of the Faculty Senate for the 2011-2012 academic year was held September 8, 2011, at 3:30 p.m. in the University Room (BB 2.06.04) with Dr. Carola Wenk, Chair of the Faculty Senate, presiding.

I. Call to order and taking of attendance

Present: Diane Abdo, Sos Aгаian, Manuel Berriozabal, Rajesh Bhargave, Kimberly Bilica, Frank Chen, Glenn Dietrich, Matthew Dunne, Beth Durodoye, Carol Dyas, Donovan Fogt, Robert Hard, Anne Hardgrove, Judith Haschenburger, Amy Jasperson, Daniel Jimenez, Drew Johnson, Palani-Rajan Kadapakkam, Donald Kurtz, Juliet Langman, Melvin Laracey, Richard Lewis, Francisco Marcos-Marin, Alycia Maurer, John Merrifield, Joycelyn Moody, Byongook Moon, Elizabeth Murakami-Ramalho, Elizabeth Olton (for Libby Rowe), Hazem Rashed-Ali, Misty Sailors, Juana Salazar, Dan Sass, Rebekah Smith, Johnelle Sparks, Patricia L. Thompson, Raydel Tullous, Carola Wenk

Absent: Robert Ambrosino (excused), Gary Cole, Renee Cowan, Mansour El-Kikhia, Mary Kay Houston-Vega, Marcelo Marucho (excused), John McCray (excused), Emilio Mendoza, Branco Ponomariov, Anand Ramasubramanian, Ted Skekel, Alistair Welchman (excused), Bennie Wilson (excused)

Guests: Tom Coyle, Bridget Drinka, John Frederick, Johanna Hunziker, Sarah Leach, Raquel Marquez, George Norton, Thankam Sunil, Zenong Yin

Total members present: 37

Total members absent: 14

II. Approval of the May 5, 2011 minutes

The minutes were approved.

III. Reports

A. Chair of the Faculty Senate - Dr. Carola Wenk

Dr. Wenk briefly talked about the role of the Faculty Senate and other shared governance bodies. She discussed the faculty's role, according to the UT System Regents' Rule 40101. Dr. Wenk noted Misty Sailors as the new Faculty Senate representative on the Research Advisory Council (RAC) for the Vice President for

Research. She reported that a task force has worked on recommendations for “Super NTT” positions. Recommendations include a special title, a new recruiting mechanism involving search committees and an external search, as well as the online recruitment system STARS, and guidelines for annual evaluations. She also spoke about the new F&A distribution guidelines and the changes for this year. Also mentioned was the new 1,800 sq ft. faculty gathering area being constructed on the 4th floor of the JPL. This area will be for faculty (current and retired) to gather, and can be used as an outlet for learning and collaborating with other faculty members. Dr. Wenk said that volunteers are needed to work with Jesse Zapata on the Faculty Handbook. Dr. Wenk discussed some HOP policies, including 2.04 (dealing with faculty recruitment) and 10.02 (misconduct in research and other scholarly activities). HOP 2.04 has been updated according to Faculty Senate recommendations. HOP 10.02, although unanimously rejected twice by the Faculty Senate, is now posted with some minor revisions. The HOP amendment process was discussed, with the Faculty Senate Executive Committee proposing a revision which gives greater weight to the Faculty Senate. A note was made about giving input for the federal IRB regulations. The Department of Health and Human Services is revising regulations on protections for human subjects and they are asking for input via the web. She said that senators can access more information about this request on Rowdyspace. A brief update was given by Tom Coyle, who reported that the Committee on Course Surveys met with Steve Wilkerson to float a proposal to move course surveys up to the 13th week of fall courses, the week of November 14, in order to give students more time to focus on the surveys. There were no objections to this proposal among the committee’s members, and it was suggested that giving the surveys earlier might allow students to focus more on instruction and not their final grade when completing the course evaluation. Any questions can be addressed to Dr. Coyle or Dr. Wilkerson.

More information, the Chair’s Report can be accessed at:

http://www.utsa.edu/Senate/fsminutes/2011-2012/9-8-2011/FS_chairReport_9-8-11.pdf

B. Secretary of the General Faculty - Dr. Amy Jasperson

Dr. Jasperson discussed the upcoming UT System Faculty Advisory Council meeting and gave a brief overview of the University Assembly’s role. She discussed the Chancellor’s Framework for Advancing Excellence that he presented to the U.T. Board of Regents on August 25 and the corresponding action plan containing nine focus areas. One important focal area is the goal of increasing blended learning opportunities for student success. The Regents want to create an Institute for Transformative Learning to support competitive funding for the most innovative online courses to apply across all campuses. A new resource (www.myedu.com) for students will be adopted that collects data from campuses to help students organize their academics. Further, she mentioned that the Chancellor wants to strengthen the annual evaluation process, the post-tenure review process, the review of all administrators and staff, and to conduct formal external reviews of schools and programs. Dr. Jasperson noted that there would

be more information to come on the Blackboard/ASAP integration at the University Assembly meeting on Tuesday.

<http://utsenate.org/wp/wp-content/uploads/FrameworkPowerpoint-08-25-11.pdf>

IV. Election of Officers and Members of Standing Committees

Before voting on standing committee membership for 2011-2012, a motion was made, seconded, and unanimously passed to renew the Faculty Senate ad hoc committees, including the IRB Committee, Faculty Senate Research Advisory Committee, and the Committee on Course Surveys.

Additional nominations were taken from the senate floor for the officer positions and members of standing committees. Results of the Election can be found in Appendix A.

V. Reports

C. Provost's Report –Dr. John Frederick

Dr. Frederick discussed the merit exercises happening this fall, and said that the pool for merit increases is 2.25%, which will be used to provide raises for eligible faculty that will be added to the base salary. Faculty may select the better of the last two years of annual reviews for their merit evaluation. Dr. Frederick said that the merit increases will be effective as of the December paycheck. Dr. Frederick assured the faculty that there will be no layoffs in the university proper, even though both the ITC and the PREP experienced a cut in personnel. He mentioned that there are new reporting requirements which will provide more information on student success. Faculty are asked to post as much accurate and relevant information as possible on FAIR in keeping with the emphasis on transparency. This data will be used for new reporting requirements. In addition, the university will be offering voluntary separation packages for those who meet the “rule of 80” (age plus years of service). Qualifying faculty will receive information packets soon. Dr. Frederick reminded everyone that the university will host Strategic Implementation Planning sessions to obtain input from the university community. The first sessions are on September 9 at the Downtown and 1604 (main) campuses. He also mentioned that the new North Paseo Building is almost complete. Next summer, construction is scheduled to begin on a new office building. The building will allow off-campus offices to return to the campus. Dr. Frederick also touched on a new program, Freshman Focus, and said that it will revolutionize the way UTSA handles freshmen. This program is an outgrowth of the Freshman Academic Experience Task Force's report, which focuses on student success.

- D. Academic Policy and Requirements Committee – Dr. George Norton
(for Dr. Bennie Wilson)
Dr. Norton said the committee had two proposals to present to the Faculty Senate. He said both of the proposals had been approved for recommendation by the committee.
1. Changes to Undergraduate Admissions Criteria
A motion to approve was called and unanimously approved.
 2. Changes in Admissions Criteria for the College of Business
A motion to approve was called and unanimously approved.
- E. Curriculum Committee –Dr. Raydel Tullous
Dr. Tullous had four proposals to present to the Faculty Senate.
1. Proposal for BS in Public Health
A motion to approve the proposal was called and the proposal was open for discussion. There was a motion to vote by paper ballots which was seconded, and approved. The results of the paper ballot vote were in favor of the policy, which passed by majority vote.
- There was a discussion about the voting method to be used for the last three proposals, because a quorum was no longer present to vote. The Faculty Senate Chair decided to initiate the two-tier electronic voting process for the three remaining proposals.
2. Proposal for Revisions to the BS in Health
 3. Proposal for Revisions to the BS in Kinesiology
 4. Proposed Minor in Professional Writing
- F. Committee on Handbook of Operating Procedures – Dr. Mel Laracey
Dr. Laracey mentioned the proposed revisions to HOP 4.04, 2.09, 2.29 and reported that the committee did not receive feedback from senators and did not identify any issues with the revisions.

VI. Unfinished Business

There was no unfinished business.

VII. New Business

There was no new business.

VIII. Open Forum

There was no discussion.

IX. Adjournment

There being no further business, a motion to adjourn was made, seconded, and unanimously passed at 5:23 pm.

Appendix A

Officers and Executive Committee:		
Carola Wenk *	Chair	
Mansour El-Kikhia *	Past Faculty Senate Chair	
Robert Hard *	Vice Chair	
Kim Bilica *	Chair, Graduate Council	
Amy Jasperson *	Secretary of the General Faculty	
Johnelle Sparks *	Secretary	
Raydel Tullous *	Parliamentarian	
Hazem Rashed-Ali *	School of Architecture	
Glenn Dietrich *	College of Business	
Misty Sailors *	College of Education and Human Development	
Drew Johnson *	College of Engineering	
Rebekah Smith *	College of Liberal and Fine Arts	
Mary Kay Houston Vega *	College of Public Policy	
Judy Haschenburger *	College of Sciences	
Patricia L. Thompson *	NTT Member	
Academic Freedom and Tenure Committee		
Karen Daas	COLFA	8/31/2012
Ruyan Guo	COE	8/31/2012
Victor De Oliveira	COB	8/31/2012
Juanita Firestone	COPP	8/31/2013
Mark Leung	COB	8/31/2013
Mary McNaughton-Cassill	COLFA	8/31/2013
Michael Miller	COLFA	8/31/2013
Brent Nowak	COE	8/31/2013

James Powell	COS	8/31/2013
Chris Reddick	COPP	8/31/2013
William Short	COLFA	8/31/2013
Stephen Temple	COA	8/31/2013
Rebecca Weston	COLFA	8/31/2013
Johnelle Sparks *	COPP	8/31/2014
Rebekah Smith *	COLFA	8/31/2014
Rajesh Bhargave *	COB	8/31/2014
Beth Durodoye *	COEHD	8/31/2014
<i>Academic Policy and Requirements Committee</i>		
Seok Kang	COLFA	8/31/2012
James Balentine	COLFA	8/31/2012
Randy Manteufel	COE	8/31/2012
Bennie Wilson *	COB	8/31/2012
Andrey Chabanov	COS	8/31/2013
Richard Lewis *	COLFA	8/31/2013
Sandy Norman	COS	8/31/2013
Rolando Quintana	COB	8/31/2013
Anuradha Roy	COB	8/31/2013
Patricia A. Thompson	COS	8/31/2014
Patricia McGee	COEHD	8/31/2014
Saadet Beeson	COA	8/31/2014
Juliet Langman *	COEHD	8/31/2014
Cynthia Williams	Writing Program	8/31/2014
Byongook Moon *	COPP	8/31/2014
<i>Budget Committee</i>		
Michael Ryan	COLFA	8/31/2012
Donovan Fogt *	COEHD	8/31/2012

Steve Bach	COS	8/31/2012
Sedef Doganer	COA	8/31/2012
Thomas Coyle	COLFA	8/31/2013
Audrey Dentith	COEHD	8/31/2013
Beth Durodoye *	COEHD	8/31/2013
Kirsten Gardner	COLFA	8/31/2013
Robert Hard *	COLFA	8/31/2013
Ted Skekel *	COB	8/31/2013
John Zhang	COEHD	8/31/2013
Corey Sparks	COPP	8/31/2014
Frank Chen *	COE	8/31/2014
<i>Evaluations, Merit, Rewards, and Workload Committee</i>		
Cherylon Robinson	COLFA	8/31/2012
Victor De Oliveira	COB	8/31/2012
Zlatko Koinov	COS	8/31/2012
Thomas Coyle	COLFA	8/31/2013
Rhonda Gonzales	COLFA	8/31/2013
Mark Leung	COB	8/31/2013
Rolando Quintana	COB	8/31/2013
Chris Reddick	COPP	8/31/2013
Anuradha Roy	COB	8/31/2013
Stephen Temple	COA	8/31/2013
Judy Haschenburger *	COS	8/31/2014
Joycelyn Moody *	COLFA	8/31/2014
Mary Kay Houston Vega *	COPP	8/31/2014
Alycia Maurer *	COEHD	8/31/2014
Dan Sass *	COEHD	8/31/2014
Emilio Mendoza *	COE	8/31/2014

<i>Nominating, Elections, and Procedures Committee</i>		
John McCray *	COB	8/31/2012
Ted Skekel *	COB	8/31/2012
Ron Binks	COLFA	8/31/2012
Johnelle Sparks *	COPP	8/31/2012
Diane Abdo *	Freshman Initiative	8/31/2013
Juliet Langman *	COEHD	8/31/2013
Xochitl Lopez-Lozano	COS	8/31/2013
Rebecca Weston	COLFA	8/31/2013
Juana Salazar *	COA	8/31/2014
Sos Aghaian *	COE	8/31/2014
Anne Hardgrove *	COLFA	8/31/2014
<i>Committee on Handbook of Operating Procedures</i>		
Robert Hard	COLFA	8/31/2012
Manuel Berriozabal *	COS	8/31/2013
Juanita Firestone	COPP	8/31/2013
Melvin Laracey *	COLFA	8/31/2013
Michael Miller	COLFA	8/31/2013
Donovan Fogt *	COEHD	8/31/2014
John McCray *	COB	8/31/2014
Cherylon Robinson	COLFA	8/31/2014
Sandy Norman	COS	8/31/2014
Suat Gunhan	COA	8/31/2014
Juan Gonzales	COB	8/31/2014
Anand Ramasubramanian*	COE	8/31/2014
<i>University Curriculum Committee</i>		
Raydel Tullous *	COB	8/31/2013

Hazem Rashed-Ali *	COA	8/31/2012
Carol Dyas *	COS	8/31/2013
Jerry Goldstein	COS	8/31/2013
Anand Ramasubramanian*	COE	8/31/2013
Daniel Sass *	COEHD	8/31/2013
William Short	COLFA	8/31/2013
Alistair Welchman *	COLFA	8/31/2013
Renee Cowan *	COLFA	8/31/2014
Karen Williams	COB	8/31/2014
Richard Utecht	COB	8/31/2014
Jerome Keating	COB	8/31/2014
Branco Ponomariov *	COPP	8/31/2014
Faculty Senate Ad Hoc Committees		
Committee on Course Surveys		Exp. 9/1/2012
Tom Coyle	Department of Psychology, COLFA	
Raydel Tullous *	Department of Management Sciences and Statistics, COB	
Diane Abdo *	Freshman Initiative	
David Pillow	Department of Psychology, COLFA	
Richard Harris	Department of Social Work, COPP	
Dan Sass *	Department of Educational Psychology, COEHD	
Ram Tripathi	Department of Management Sciences and Statistics, COB	
Patricia McGee	Department of Educational Psychology, COEHD	
Anne Hardgrove *	Department of History, COLFA	
Institutional Review Board Committee (IRB)		Exp. 9/1/2012
Amaury Nora	Department of Educational Leadership and Policy Studies, COEHD	
Steve Bach	Department of Chemistry, COS	
Victor Heller	Department of Marketing, COB	

Richard Lewis *	Department of Sociology, COLFA
Catherine Nolan-Ferrell	Department of History, COLFA
Research Advisory Committee	
	Exp. 9/1/2012
Frank Chen *	Department of Mechanical Engineering, COE
Ray Garza	Department of Psychology, COLFA
Richard Lewis *	Department of Sociology, COLFA
John Merrifield *	Department of Economics, COB
Misty Sailors *	Department of Interdisciplinary Learning & Teaching, COEHD
Mike Tapia	Department of Criminal Justice, COPP
Qi Tian	Department of Computer Science, COS
Raydel Tullous *	Department of Management Science & Statistics, COB
Bill Dupont	Department of Architecture, COA
Sos Agaian *	Department of Electrical Engineering, COE

* = Faculty Senate member